

## RR BOARD MEETING MINUTES – 5/6/18

### **In attendance:**

Marcy Foster, President  
Mike McCord, Vice President  
Joan Koss, Member at Large  
John Koss, Secretary  
Pablo Raffo, U40 Member at Large  
Mary Shedlock, Treasurer

Note: items in italics require follow-up at next meeting.

### **Action Items/Old Business**

Interval Training Program – Mike is following up on Paul Durfee’s request to FCPS. FCPS confirmed the request was received. *We need to find out what school we’ve been assigned and whether the fee has been paid.*

The recommendation was made to create a repository, accessible only to BOD members, to store documents relating to Club business. *Pablo will create a repository, accessible to Board members by password.*

RR member survey: *Jack will coordinate the survey.* Each Board member is to send proposed questions to Jack by April 15<sup>th</sup>. Jack received proposed questions from John and Joan.

Marcy contacted RA and reserved the Walnut Branch pool for the RR pool party on Saturday, August 4<sup>th</sup>, 7 pm.

*John to add the dates for the Pool Party (8/4) and YIM final race (8/19) to the RRCA calendar to confirm that we are insured.*

### **New Business**

#### **No Va Senior Olympics:**

Cliff DeWitt is our point of contact this year, taking over from Pat Brown. Reston Runners is on the schedule to organize and conduct a 5K road race at South Lakes High School on Saturday, September 22 at 6:00 pm. There are typically 15 to 20 registrants. *More information is needed on how this event has been done in the past (Pat Brown may be able to help), and we need to determine whether to rent SLHS facilities, and generate certificates of insurance for SLHS.*

#### **Adopt a trail pick up:**

The Club has adopted a section of the W&OD trail that passes by Isaac Newton Square. *We will schedule runs from time to time to start at Isaac Newton, and plan trash pick-up sessions for after the run.* We also need to find out whether our trail adoption agreement needs to be renewed. *John will find a contact to check on the agreement status.*

**Upcoming events:**

Glory Days Volunteer Breakfast: Saturday, May 19<sup>th</sup> after the run.

Meeting at Potomac River Running, Reston Town Center, Saturday, May 26<sup>th</sup>.

**RR member questions:**

The Board discussed questions and comments submitted by a member around the subjects of transparency of board meetings and issues, and opportunities for input by members not on the board. It was determined that:

- the Board will set a uniform time for meetings, approximately once every two months; and *the date will be posted on the Web site.*
- *the minutes from the meetings will be posted on the Club's Web site.*
- *A financial statement will be posted on a quarterly basis.*
- The Board does not intend to require that all volunteers assisting with our programs become members of Reston Runners.

**New initiatives:**

The idea was raised of hiring a vendor to provide shaved ice treats after a particular Saturday run in the summer. The cost would be on the club – on a per serving basis with \$150 minimum required by the vendor. Due to the commercial activity, shopping center locations would need to be avoided on the selected date. *Location, date TBD.*

Gifts for new members – we discussed whether new members might be presented with a small gift on their first appearance for a RR event (run, walk, meeting, etc.) Possibilities are license plate frames, Reston Runners magnets, or Reston Runners shopping bags. *Responsible person, gift item TBD.*

**Treasurer's report:**

Mary is working with a tax accountant to prepare our tax return. It is due on May 15<sup>th</sup>, unless we request an extension.

**Other items:**

The board is contacting prior board members to retrieve documentation to prove our non-profit status.

Reston Runners license plate frames and magnets – received, available for \$5 (license plate frame); \$2 (magnet).

The digital strategy that was developed in 2017 has generally not yet been implemented. *This subject should be revisited, as well as the question of whether the current Web system is adequate to support our needs.*

**Next meeting date and place:** Saturday, July 14<sup>th</sup>, after the run.